



## DALHOUSIE UNIVERSITY BOOKSTORE

### AGREEMENT CONCERNING ORDERING OF NON-RETURNABLE MATERIALS

We have been informed that the following materials you have ordered for your class are not able to be returned to the publisher/vendor. The University Bookstore is unable to absorb the costs of unsold materials that cannot be returned for credit. We must have an agreement that the department will purchase unsold materials before we can order them.

Please complete and sign this form and return it to the Bookstore Textbook Department. If you choose to purchase unsold material, they will be charged back to the department at the list price less any discounts the bookstore receives, but including all freight costs.

I wish to cancel the order of these materials. \_\_\_\_\_

I agree that the department will purchase **ALL** unsold materials. \_\_\_\_\_

Title: \_\_\_\_\_ ISBN: \_\_\_\_\_

Author: \_\_\_\_\_ No. of Copies: \_\_\_\_\_

Publisher/Supplier: \_\_\_\_\_ List price @: \_\_\_\_\_

Course name/number	Department	Instructor
_____	_____	_____

You will be contacted regarding any unsold materials before any charges are made and the remaining materials, once paid for, will be sent to the department

Signature of Instructor: \_\_\_\_\_

Date: \_\_\_\_\_ Account number: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_